



## PLANNING & BUILDING COMMITTEE

Merrimack School District  
<http://www.isone.com/~merrpbc>

### Minutes May 12, 2003 Meeting

**Present:** F. Rothhaus, T. Koenig, S. Heinrich, W. Morrison, C. Morrison

**Excused:** K. Powell

The meeting was called to order at 7:40 P.M. By W. Morrison

#### **School Board Charge**

W. Morrison announced the School Board charge to the committee regarding renovations at the current middle school was not finalized yet. He noted that the administration would attend the committee meeting on June 9, 2003 to discuss the specifics of the charge. He presented the committee with copies of a draft of the charge and asked for comments and suggestions. The draft charge asked the committee to specify renovations needed at the current middle school, determine potential project costs, and develop a tentative project schedule by September 15<sup>th</sup>. By consensus, the committee decided to make a list of renovations needed and to schedule them according to priority. The committee noted that some things can only be done over the summer and that other renovations will be done one half of the building at a time during the school year.

During the discussion that followed, several questions were raised:

1. Where will the emergency generator be stored? How does the generator affect the electrical upgrade?
2. What type of electrical upgrade is needed to allow computers in all classrooms and how is that different from the electrical needs of a computer lab?
3. Is an HVAC upgrade needed for the entire building? Which areas will be air-conditioned?
4. Can the committee talk to the architect?
5. Will Shirley and Tom Levesque provide a prioritized list of areas of renovations that either is aware of?
6. What and where are the areas of asbestos that might need to be mitigated?
7. Is the administration set on having the main offices moved?
8. What types of and how many instructional spaces will the upper elementary school need?
9. Can a site walk with S. Lemay, T. Levesque, the architect and the committee be arranged?

The committee wanted the due date of the change to be changed to October 15<sup>th</sup>. They also wanted windows, bathrooms, sprinklers, and mechanical issues added to the list of potential renovations to be considered.

Another part of the School Board charge was traffic and parking at the Mastricola complex. The committee will need to review staff and visitor access to the building, the availability of parking, and the traffic flow during the school day as well as at dismissal times. Members felt they needed input from both Dick Dumont and Bob Ralph, General Manager of Laidlaw Transit as well as an idea of which grades would be bussed together and whether there would be staggered start/finish times for the various schools. C. Morrison again re-iterated her suggestion that the district contact Eileen Pannatier regarding paved parking lots.

### **2003-2004 Goals and Objectives**

The committee reviewed a draft of Annual Goals and Objectives. Several changes were recommended.

F. Rothhaus asked to have a goal of reviewing potential for an expanded Vocational/Technical curriculum at the high school. He also asked to include reviewing town owned land for potential school uses. He was specifically concerned about the potential for athletic fields on the NW fire station property and the Greens Pond property. He also suggested the committee might want to recommend a Capital Reserve Fund for purchasing land.

There was also a short discussion on the need to write press releases regarding committee meetings.

On a motion from T. Koenig, seconded by S. Heinrich, the committee voted unanimously to adjourn at 9:50 P.M.

Respectfully submitted,